

EXECUTIVE ORDER 84-13

CHARITABLE CONTRIBUTIONS

This Executive Order establishes a plan for combined employee charitable contributions to social service, health, and welfare organizations through payroll deductions or other payment methods in one annual solicitation.

Currently, both endorsed and unendorsed fund-raising drives occur sporadically throughout the year and, with one exception, do not have the convenience and benefit of payroll deduction and other features of a coordinated collection system. These separate drives are neither as efficient nor effective as they can be for the various charitable organizations or for state agencies and employees. This situation must be alleviated.

A policy committee established by this Order will represent the employees in state government and higher education. The committee will, in cooperation with charitable organizations, organize and effect one solicitation effort each year. The Governor's Office will no longer be the clearinghouse for endorsement of various charitable drives.

After careful study of organizations which typically make appeals for financial support from state employees, the committee will evaluate each and authorize those which may participate in one annual combined effort to secure funds for distribution to the organizations engaged in charitable, public health, welfare, and service purposes in accordance with RCW 41.04.035 and RCW 41.04.230.

NOW, THEREFORE, I, John Spellman, Governor of the state of Washington, by virtue of the authority vested in me, do hereby order that:

- (1) A policy committee be established to be known as the Washington State Employee Combined Fund Drive Committee.
- (2) The function of this committee shall be to:
 - (a) Determine which agencies engaged in charitable and public health, welfare and service purposes shall participate in one annual combined effort to secure funds from state employees through payroll deduction or other payment method;
 - (b) Establish the policies necessary to conduct one annual campaign for employee contributions for the established organizations. No other separate campaign drive shall be conducted under the auspices of the state of Washington after September 30, 1984, without the approval of the committee;
 - (c) Establish the policies necessary to collect and distribute the funds collected through one annual combined effort.

(3) The committee shall be composed of not more than eight state employees appointed by the Governor for three year terms, except that the terms of those first appointed shall be staggered with two persons appointed for one year, three persons appointed for two years, and three persons appointed for three years, as determined by the Governor. The members shall be selected from the following groups:

(a) One member from an employee organization;

(b) One member from the Legislative branch:

(c) One member from the Judicial branch;

(d) Three members from state agencies;

(e) Two members from higher education;

(4) The Governor shall name one of the members as acting chairperson to call the first meeting, at which time the group will elect a chairperson to serve for the term of one year, and such other officers as may be needed.

(5) Members of the committee shall serve without additional salary, but shall be reimbursed by their employing agencies for travel, lodging and meals in accordance with state law and regulations.

(6) All costs such as printing of brochures, preparation of slide presentations and other promotional costs shall be the responsibility of those organizations designated to participate in the distribution of all funds collected. In circumstances where promotional costs cannot be associated with an individual charitable service organization, the costs shall be shared in a percentage relating to the total funds distributed.

(7) The Department of Personnel shall provide the administrative support for the operation of the committee.

(8) This order is effective September, 1984, and shall remain in effect until cancelled or modified by the Governor.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the State of Washington to be affixed at Olympia this 31st day of May A.D., Nineteen hundred and eighty-four.

By:

JOHN SPELLMAN
Governor of Washington

Additional

BY THE GOVERNOR:
Secretary of State