

EXECUTIVE ORDER 77-05

MINORITY CONTRACT PROCUREMENT PLAN

On January 11, 1977, the eve of his departure from office, former Governor Evans issued an Executive Order the purpose of which was to implement the procedures to be used in the procurement of minority contracts. The general purpose of the order is laudable but several significant changes have occurred which require modification of this order by this administration. It is the determination of this administration to implement the activity of the Department of Commerce and Economic Development especially since the passage of Substitute House Bill 27, which added the "Office of Small Business" to the department.

Consequently it is the desire of the Executive to develop within this newly established division an Office of Minority Business Development, whose duty it will be, operating within statutory and regulatory guidelines, to maximize the effort within all agencies to grant minority business contracts involving state public works, goods, services and supplies.

Accordingly with these general goals in mind,

NOW, THEREFORE, I, Dixy Lee Ray, Governor of the State of Washington, do hereby order and direct the following:

I. Agency minority contract procurement plan

The Department of Commerce and Economic Development shall have the responsibility in coordination with each of the state agencies to develop a minority contract procurement plan to carry out the announced purposes of this executive order. The general guidelines which the department and all agencies shall follow shall include but not be limited to the following:

1. A minority business shall be identified and defined as one with at least 50 percent ownership by ethnic minority persons.
2. The Director of the Department of Commerce and Economic Development may appoint a Minority Business Advisory Board which will "recommend" policies and programs for the Office of Minority Business.
3. Assistance to be provided to all small businesses under the provisions of Substitute House Bill 27 and also be provided to minority businesses.
4. The Department of Commerce and Economic Development will be responsible for preparing and maintaining an up-to-date Minority Vendors Directory which shall be utilized by all state agencies in procurement activities.
5. All state agencies shall organize their programs and coordinate them with the Department of Commerce and Economic Development by:

- a. Working toward awarding a higher percentage of contracts to minority businesses.
- b. Providing records on minority contracts awarded, including dollar amounts and the percentage of total agency contracts, and working toward awarding a higher percentage of contracts to minority businesses
- c. Each agency will be required to have a designated contact person for the purposes listed under paragraph 5 of this order. This person should have the knowledge and authority to discuss purchasing procedures and budgets for the entire agency.

II. All provisions of [EO 75-10](#) and [EO 77-01](#) which are in conflict with this executive order are herewith rescinded and/or modified.

IN WITNESS WHEREOF, I have Additional
hereunto set my hand and
caused the seal of the State of
Washington to be Affixed at
Olympia this 28th day of July,
A.D., 1977.

DIXY LEE RAY
Governor of Washington

BY THE GOVERNOR:

Secretary of State