

EXECUTIVE ORDER 74-07

On May 13, 1968 Directive 68-02 was issued to all state agencies, boards and commissions to implement in part the requirement WAC 82-28-200(1) that use of state-owned vehicles must be limited to official purposes only.

In order to further effectuate that policy and to promote the most efficient utilization of all state-owned automobiles, I, Daniel J. Evans, by virtue of the powers vested in me as Governor of the State of Washington do hereby order the following:

I. State Automobile Policy Committee

1. There is hereby created a State Automobile Policy Committee. This Committee shall be comprised of the following:

- a. Director of the Department of Highways
- b. Director of the Department of Motor Vehicles
- c. Director of the Department of General Administration
- d. Commissioner of Public Lands
- e. Chief of the Washington State Patrol
- f. Governor's Director of Cabinet Affairs
- g. Governor's Special Assistant for Transportation

2. The Committee shall meet at appropriate times to review the agencies' automobile policies, the assignment of permanently assigned state vehicles, and to consider other actions necessary to carry out the intent of this order.

II. State Agency Automobile Policy

1. Every state agency which utilizes state-owned automobiles in the conduct of its business shall develop and file with the Governor's Office an automobile policy statement. No such policy shall be in conflict with the State Automobile Policy.

2. Each agency shall appoint a senior staff employee as agency transportation officer who shall administer the agency automobile policy as filed with the Governor's Office.

III. State Automobile Policy--Permanently Assigned Vehicles

1. Only employees on 24-hour call or employees having special equipment on automobiles shall have permanently assigned vehicles.

2. Commuting to and from work in permanently assigned vehicles shall be permitted only if the employee agrees to reimburse the state for the cost of commuting. Reimbursement shall be computed at a rate commensurate with the Motor Pool charge to agencies for mileage.

3. Employees assigned automobiles as a condition of employment (such as state patrolmen) shall not be charged for commuting costs.

4. Permanently assigned vehicles shall bear both state and agency identification and shall use state exempt (B-M-K) license plates. Exceptions to this requirement may be authorized only by unanimous vote of the State Automobile Policy Committee.

IV. Sanctions for Non-Compliance with State Automobile Policy

1. Agencies which fail to comply with the State Automobile Policy shall not receive state exempt license plates from the Department of Motor Vehicles, be permitted use of the State Motor Pool, or be permitted to purchase vehicles through the Department of General Administration.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the State of Washington to be affixed at Olympia this 9th day of April A.D., Nineteen hundred and seventy-four.

Daniel J. Evans
Governor of Washington

BY THE GOVERNOR:

Secretary of State
