I. Executive Summary

II. Transmittal Letter/s (For Final Report)

III. Description of Workgroup Process

Overview and Background Information

- CLEW’s Charge
- State Greenhouse Gas Emissions Reduction Limits
- Workgroup Membership
- Timeline

Process

- Hired consultants and their roles (1-2 sentences)
- Structure and process of Workgroup meetings
- Public process (public hearings, emails, website)
  - Note that CLEW members placed equal value on spoken and written comments
- How this report was developed (e.g. who wrote it, etc. – 1-2 sentences)

Evaluation of Approaches to Reduce Greenhouse Gas Emissions in Washington State

- Description of Technical Consultant’s Tasks
  - List of topics addressed by the technical consultant (briefly describe each report and key content)
- Summary of State GHG profile
  - Emission reductions from existing state and federal actions
  - Gap to achieving limits

IV. Recommendations

- Definition of “recommendation” under the statute (reminder)
- Status of Workgroup agreement on a “Program of Actions and Policies to Reduce GHG to Achieve State’s Emissions Targets” (if agreement on a program is reached)
- Actions and Policies to Reduce Greenhouse Gas Emissions
  - Action/Priority
  - Funding/Cost
  - Timeline
V. **Minority Reports and Comments on Program of Actions and Policies**
   - Status of Workgroup agreement on a “Program of Actions and Policies to Reduce GHG to Achieve State’s Emissions Targets” (if agreement on a program is not reached)
   - Minority reports
   - Minority comments (as needed)

VI. **Appendices**
   - RCW 70.235.020
   - Engrossed Second Substitute Senate Bill #5802
   - CLEW Schedule
   - Glossary of Terms and Acronyms
   - Two page Leidos Summary

The Following Appendices will be available online:
   - Operating Procedures
   - Leidos Task 1-5 Reports
   - Meeting Summaries
   - Public Hearing Summaries
   - Interview Summary
   - Public Comments (hard copies and emails)