

JAY INSLEE
Governor



STATE OF WASHINGTON
Office of the Governor

TO: Interested Stakeholders

FROM: Governor Jay Inslee

DATE: May 12, 2020

SUBJECT: Partially Resuming Limited In-Store Retail Operations – Proclamation 20-25

This memorandum serves as the criteria for partially resuming Limited In-Store Retail Operations under Phase 2 and is effective as of May 12, 2020.

After consulting with stakeholders, we have developed the comprehensive Phase 2 – Limited In-Store Retail Operations COVID-19 Requirements. These requirements apply as long as Gubernatorial Proclamation 20-25, or any extension thereof, is in effect or if adopted as rules by a federal, state or local regulatory agency.

For purposes of this memorandum, “retail operations” include all physical locations where goods are exchanged with the general public. Retail operations encompass those that were *previously authorized* to conduct in-store business, such as:

- Groceries, supermarkets, and convenience stores;
- Certain liquor, cannabis, and tobacco stores; and
- Home improvement stores, office supply stores, auto supply stores, pet supply stores, garden stores, and home appliance retailers;

Retail operations also encompass those that are *newly authorized* to conduct in-store business, such as:

- Other “big box” stores, including warehouse-style stores that concurrently serve other retail operations and the general public;
- Department stores, sporting-good stores, and boutique stores; and
- Any other physical location meeting the “goods exchanged with the general public” standard.

This memorandum does not apply to:

- Businesses covered by Governor-issued safety plans for automotive and vessel dealers;
- Businesses covered by Governor-issued safety plans for restaurants and taverns;
- Distributors and warehouses; and
- E-Commerce operations with no physical storefront.

This memorandum supersedes any conflicting provision in the Appendix to Proclamation 20-25, “Essential Critical Infrastructure Workers” and the Governor’s March 31, 2020, Guidance Bulletin. This memorandum stands in the place of any other omission from either document.

Newly authorized retail operations may operate immediately if they can meet and maintain all requirements, including providing materials, schedules and equipment needed to comply. Previously authorized retail must implement all requirements under Phase 2, In-Store Retail by May 26, 2020.

- **General questions about how to comply with safety practices** can be submitted to the state’s Business Response Center at <https://app.smartsheet.com/b/form/2562f1caf5814c46a6bf163762263aa5>.
- **All other violations related to Proclamation 20-25** can be submitted at <https://bit.ly/covid-compliance>.