

EXECUTIVE ORDER 88-07

**Outlining the guidelines for the
State Board for Vocational Education
Superseding Executive Orders [87-05](#) and [87-06](#)**

WHEREAS, there is a need to update Executive Orders 87-05 and 87-06 and incorporate the new changes as well as parts of the prior Orders into one new Executive Order for ease of usage,

NOW, THEREFORE, I, Booth Gardner, Governor of the State of Washington, by virtue of the power vested in me, do hereby order the following:

1. Establishment of the State Board for Vocational Education as the successor to the Commission for Vocational Education.

2. Board Membership:

The Board shall be composed of five members consisting of the Governor, the Superintendent of Public Instruction, the Director of the State Board for Community College Education, a representative of organized labor, and a representative of business. It is further provided that each Board member shall be able to appoint a designee to attend meetings and vote in his/her absence.

3. Board Terms:

The representatives from organized labor and business presently appointed shall serve until March 31, 1989. Thereafter, those positions shall be for three-year terms. Other members shall be incumbents of the respective offices.

4. Administration:

The Board shall:

a) serve as the sole state agency for receipt and allocation of the Federal Vocational Education Act funds in accordance with the federal section of an integrated state plan for vocational education and perform any other non-delegatable functions of the Federal Vocational Education Act. The State Board shall coordinate with the Superintendent of Public Instruction (SPI) and the State Board for Community College Education (SBCCE) an development of an integrated state plan for vocational education, with special emphasis on the federal section of such state plan. This responsibility should be delineated in a formal Memorandum of Understanding among the State Board for Vocational Education (SBVE), SPI and SBCCE. The Board shall exercise the specific responsibility of adopting the federal section of the State Plan for Vocational Education.

b) serve as the administrator for the job skills program.

c) serve as the administrator for the Private Vocational Schools Act.

d) serve as the administrator for the Job Training Partnership Act 8% Education Coordination and Grants Program. This administration should include the active participation of the Board itself in setting priorities and determining grant awards to successful competing applicants, and be accomplished in a coordinated fashion with the Employment Security Department, Washington State Job Training Coordinating Council, Washington State Council on Vocational Education, Superintendent of Public Instruction, and the State Board for Community College Education.

e) serve as the administrator for the veterans' program approval process for postsecondary vocational programs.

f) continue and act upon all rules and pending business before the Commission for Vocational Education. Existing contracts and obligations shall remain in full force and shall be performed by this Board.

5. Staffing:

Two staff from the State Board shall be reassigned to SPI, to include a program specialist for sex equity, and one clerical position. A vacant program specialist position and one clerical position shall be assigned to the SBCCE for the purpose of providing additional expertise in the areas of adult training and retraining, building industry-education partnerships and expanding programs to train workers in occupations needed to revitalize existing businesses or promote the establishment of new businesses. The Executive Director of the agency shall proceed with the reorganization proposal reducing the number of division heads from five to three. The Board shall continue to review the appropriate staffing as decisions are made with regard to Board responsibilities in the areas of marketing, data collection, and any other identified responsibilities established through Memoranda of Understanding with the intent to evaluate the staffing level against responsibilities and determine if further efficiencies can be accomplished or if responsibilities exceed the staffing level.

6. Union Representation:

The Washington Federation of State Employees will continue to represent employees of the State Board for Vocational Education in matters relating to their current union contract pursuant to the procedures of the Department of Personnel for conducting labor relations.

7. The Board shall establish an agenda and work plan to address on a case-by-case basis the following concerns:

a) program duplication

b) administrative duplication

c) reduction of paperwork requirements and any requests for proposals by the State Board

d) response to any audit criticism of program monitoring by the agency; and

e) other specific examples of duplication, overlap or lack of coordination.

8. The Board will direct the development by staff in consultation with other interested parties of a marketing plan for vocational education services in Washington State. The Board will set, as its own agenda, how it can enhance its role as a leader and advocate for vocational education in Washington State within state government, general education, business and labor communities.

9. The Board will establish by Memorandum of Understanding among itself, SPI and the SBCCE the expectation and roles of all parties with regard to evaluation of vocational education programs. It is the intent of this recommendation that the Memorandum of Understanding will establish the role of the Board as reviewer for the evaluation process and methods and outcomes of the programs, and the delivery systems as the evaluators of individual programs.

10. The Board will establish by Memorandum of Understanding the appropriate role of the State Board in the development and use of the data collection that is occurring within the delivery systems. The Memorandum should specify that such information be made available to the State Board.

11. The Board will address, on a case-by-case basis for all programs where it receives funds and has the capability of exercising discretion, how the exercise of that discretion matches with the priorities established by the Board and by the Governor. This must be done in a public policy context that recognizes and respects the impact that the exercised discretion could have on existing resources. This discretion, as it relates to any Perkins funds, would impact the state plan that would be recommended in June 1989. It would not impact any present formula or usage in the current plan.

12. This Order is effective immediately and shall supersede Executive Orders 87-05 and 87-06 which are repealed.

IN WITNESS WHEREOF, I have hereunto set
my hand and caused the seal of the State of
Washington to be affixed at Olympia this
20th day of September A.D., Nineteen hundred and
eighty-eight.

Booth Gardner
Governor of Washington

BY THE GOVERNOR:

Acting Deputy Secretary of State
