

Before letter

MARY SMITH	REPORTING PERIOD	12/31/96
100 GREEN STREET	PREVIOUS BALANCE	\$0.00
SEATTLE, WA 90000	ESIMATED PREMIUM	\$15.50
	PENALTY ASSESSED	\$10.00
	INTEREST ASSESSED	\$1.12
	TOTAL DUE	\$26.62

RE: UBI 111 111 000 000
ACCT-ID 919,500-01

DEAR EMPLOYER:

OUR RECORDS INDICATE YOU HAVE NOT SUBMITTED YOUR EMPLOYERS PREMIUM REPORT OF HOURS AND PAYMENT FOR THE PREMIUM STATED ABOVE. RCW 51.16.155 AUTHORIZES LABOR AND INDUSTRIES TO ESTIMATE AND COLLECT PREMIUM. THE DEPARTMENT'S ESTIMATE IS LISTED ABOVE, INCLUDING PENALTY, AND 1% INTEREST PER MONTH (RCW 51.48.210).

A REQUEST IS HEREBY MADE TO SUBMIT THE ACTUAL EMPLOYERS PREMIUM REPORT OF HOURS AND PAYMENT, INCLUDING PENALTIES, INTEREST, AND PREVIOUS BALANCE AS LISTED ABOVE. UNLESS THE REPORT AN DPAYMENT IS RECEIVED WITHIN TEN (10) DAYS AFTER RECEIPT OF THIS NOTICE, WE WILL PROCEED WITH COLLECTION ACTION.

OUR RECORDS SHOW YOU HAVE ELECTED OPTIONAL COVERAGE FOR OWNERS OR OFFICERS. THIS COVERAGE WILL BE CANCELLED IF THE REPORT AND TOTAL BALANCE DUE ARE NOT RECEIVED BY THE ABOVE DUE DATE. YOU WILL BE NOTIFIED OF THE CANCELLATION DATE AND WILL BE REQUIRED TO PAY PREMIUMS UP TO THE CANCELLATION DATE.

IF YOU ALREADY HAVE PAID THE ACTUAL EMPLOYERS PREMIUM REPORT, PLASE DISREGARD THIS NOTICE.

JIM SMITH
REVENUE OFFICER
OLYMPIA
DEPARTMENT OF LABOR AND INDUSTRIES
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OLYMPIA WA 985044171
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