

# SharePoint Pros and Cons

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**Enterprise Services**

# Pros

- ▶ Very robust, much more than just Content Management System
  - ▶ Workflows
  - ▶ Security & Authentication
  - ▶ Flexible Compliance
  - ▶ Can send and receive email



# Cons

- ▶ Steep learning curve
  - ▶ Developer and administrator must have SharePoint specific knowledge and experience
  - ▶ Highly technical skillsets increase cost for outside vendor use



# Pros

- ▶ Highly customizable
  - ▶ Scripts can be written to do anything
  - ▶ Can use third party editor tool
  - ▶ Content Management Features



# Cons

- ▶ Customization causes requirements
  - ▶ Need expertise to write the scripts
  - ▶ Web parts are limited for anonymous access and use tables
  - ▶ Requires extensive Cascading Style Sheet knowledge
  - ▶ Customized web parts not supported by Microsoft; requires detailed documentation in case of problems



# Pros

# Cons

## ▶ More than just Content Management

- ▶ Assists with eDiscovery (can move documents into a holding area for Public Disclosure Requests)
- ▶ Highly controllable versioning system
- ▶ Built-in recycle bins to avoid accidental permanent deletion
- ▶ Ability attach retention schedules to items

## ▶ Out of the box system is not user friendly

- ▶ Requires special SharePoint training and knowledge
- ▶ SharePoint can be very temperamental (e.g., gremlins)
- ▶ Requires special attention regarding permissions and configuration settings to achieve consistency between sub-sites



# Pros

# Cons

- ▶ More than just Content Management
  - ▶ Ability to house Microsoft Access databases
  - ▶ Can provide access to documents in native Microsoft format even if the user doesn't have the native software

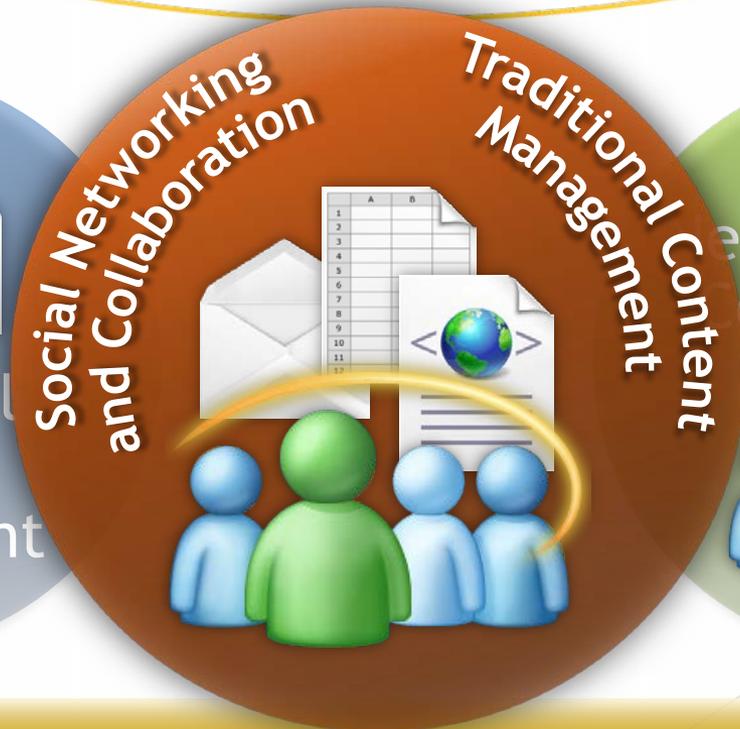
- ▶ Out of the box system is not user friendly
  - ▶ Multiple steps required for content uploads (e.g., upload/publish major version/approve versus straight FTP with web config/publish now file)
  - ▶ Forms require InfoPath knowledge and license



# ECM Across the Enterprise



User Experience - PC, Phone, Browser

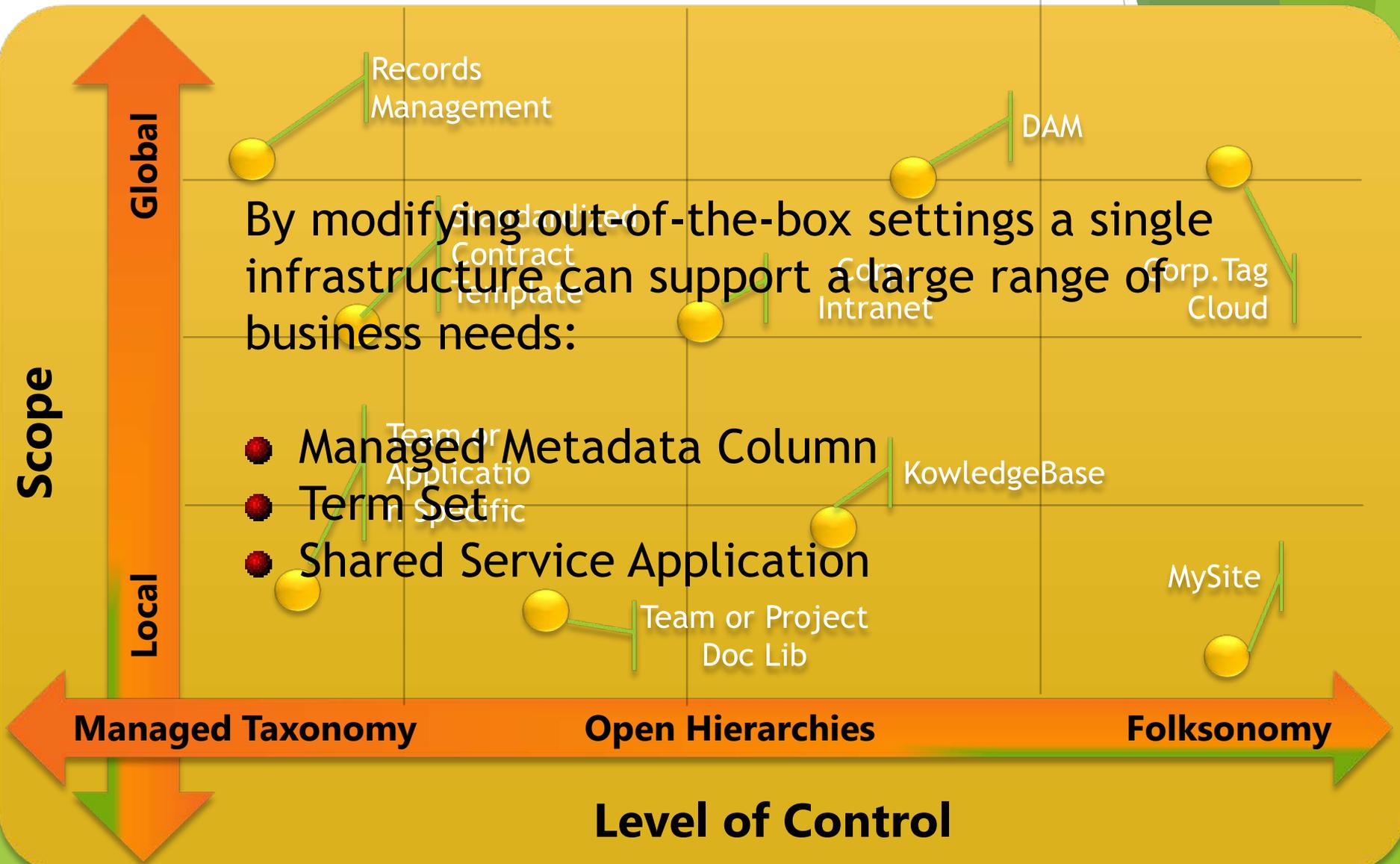


Traditional Content Management



Search Delivers Engaging Information Experiences

# Metadata driven scenarios



# Applying Metadata: “Tagging”

## 1 Web Browser

- List items can be tagged by using the “Edit Properties” UI
- By a business process
- By virtue of the location in which we choose to store the item (location based metadata)
- Values from the parent Doc Set

## 2 Office Clients

- Document Information Panel allows for tagging in the authoring surface of the Office client
- Backstage in the Office clients will allow full fidelity of the managed metadata controls
- InfoPath forms

## 3 Custom Apps

- 3rd party or custom applications using SharePoint Metadata OM

# Content Deployment

Content deployment copies content from a source SharePoint 2010 site collection to a destination site collection.

A content deployment job:

- Copies specified content
- On a specified schedule
- By using a specified path



# *The keys to SharePoint*

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- ▶ Collaboration between the server side, design side, and content editor side during all stages of planning and development.
- ▶ If using a federated approach, all users must receive consistent training and be held to consistent standards/requirements.
- ▶ Extensive planning must be done for a high deployment success rate

***“With great power there must also come great responsibility.”***

***Stan Lee 1962***

