

# Long-Term Care Worker Training Workgroup Charter

<b>Project:</b>	<b>Long-Term Care (LTC) Worker Training Development – ESSHB 2284</b>
<b>Process Title:</b>	<b>Long-Term Care Worker Training Findings and Recommendations</b>
<b>Short Title:</b>	<b>LTC Worker Training</b>

## Charge Statement

The Workgroup shall evaluate current training requirements for long-term care worker with respect to the quality of care provided to the vulnerable people across all home and community-based long-term care settings. The Workgroup shall make recommendations relating to the:

1. **Appropriate number of basic training hours;**
2. **Content of basic training curricula; and**
3. **Development of criteria associated with certification of new long-term care workers.**

The workgroup shall examine cited deficiencies of care in various long-term care settings, and shall evaluate training needs based on medical versus social models.

## Workgroup Members

1. Representative Dawn Morrell – Co-Chair	Washington State House of Representative
2. Rick Hall – Co-Chair	Director, Home Care Quality Association
3. Hilke Faber	Resident Council of Washington Consumers
4. Craig Frederickson	The Fredrickson Home
5. Peter Nazzal	Catholic Community Services
6. Patti Weaver	Eagle Healthcare
7. Ingrid McDonald	Paraprofessional Healthcare Institute
8. Randy Hartman	Addus Healthcare
9. Kathy Leitch	Department of Social and Health Services
10. Jonathan Seib	Office of Financial Management
11. Charissa Raynor	SEIU 775
12. Louise Ryan	Long-term care ombudsman
13. Donna Patrick	Developmental Disabilities Council
14. Eleni Papadakis	Workforce Training and Education Coordination Board – House/Senate
15. Elizabeth Smith	Labor and Industries

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## Planned Completion Dates

Items	Dates
1. Draft findings and recommendations approved by LTC Worker Training Workgroup	11/20/07
2. Final findings and recommendations approved by LTC Worker Training Workgroup	11/30/07
3. Final findings and recommendations to the LTC Joint Task Force, Governor, and appropriate legislative committees.	12/1/07

## Approach to Establishing Outcomes

The basic training standards recommended by the Workgroup shall:

1. Be applied uniformly to all long-term care workers;
2. take into consideration the training standards for workers providing similar care in nursing homes;
3. be evidence-based and informed by existing research;
4. be based on the care needs of clients;
5. be developed with input from worker representatives;
6. be structured in a manner to articulate with certification and apprenticeship programs; and
7. be informed by broader workforce development and long-term care delivery needs.

## Tasks Timeline and Milestones

<ul style="list-style-type: none"> <li>• Finalize Schedule and Work plan</li> </ul>	July 30, 2007
<ul style="list-style-type: none"> <li>• Workgroup Meeting #1                             <ul style="list-style-type: none"> <li>- Workgroup Kick-off and Planning</li> </ul> </li> </ul>	August 16, 2007
<ul style="list-style-type: none"> <li>• Workgroup Meeting #2                             <ul style="list-style-type: none"> <li>- Discuss Current Training Requirements and Care Deficiencies</li> </ul> </li> </ul>	August 29, 2007
<ul style="list-style-type: none"> <li>• Workgroup Meeting #3                             <ul style="list-style-type: none"> <li>- Discuss Training Needs and Care Deficiencies (continued)</li> </ul> </li> </ul>	September 12, 2007
<ul style="list-style-type: none"> <li>• Workgroup Meeting #4                             <ul style="list-style-type: none"> <li>- Discuss Training Literature</li> </ul> </li> </ul>	September 26, 2007
<ul style="list-style-type: none"> <li>• Workgroup Meeting #5                             <ul style="list-style-type: none"> <li>- Discuss examples of LTC Worker Certification and Apprentice Programs</li> </ul> </li> </ul>	October 10, 2007
<ul style="list-style-type: none"> <li>• Workgroup Meeting #6                             <ul style="list-style-type: none"> <li>- Discuss outstanding issues</li> </ul> </li> </ul>	October 18, 2007
<ul style="list-style-type: none"> <li>• Finalize Recommendations</li> </ul>	November 8, 2007
<ul style="list-style-type: none"> <li>• Submit Draft Report</li> </ul>	November 20, 2007
<ul style="list-style-type: none"> <li>• Submit Final Report</li> </ul>	November 31, 2007